APPLYING FOR CLEARANCES

1. PA Criminal Record Check (Act 34)

- http://epatch.state.pa.us
- \$10.00 fee (credit card)
- Print clearance immediately

2. PA Child Abuse (Act 33/151)

- Complete paper application and mail in with a \$10.00 money order
- Clearance will be mailed to applicant within 4-6 weeks

3. FBI Federal Criminal History Record

- Register online <u>www.pa.cogentid.com</u> with credit card (Fee: \$28.75)
 Click on Pennsylvania and then Department of Education
 (The fee includes an automatic mailed unofficial copy of results directly to each applicant.)
- Take online registration receipt and a photo ID to:

UPS Store 3945 Forbes Avenue 412-621-6261 10am - 7pm M-H 11am - 3pm Saturday

(You may check your local UPS Store to see if they provide this service.)

• Students can submit either a copy of their clearance or the PAE number.

4. Tuberculin (TB) Test

- Pitt's Student Health Service, Medical Arts Building. Suite 500 in Oakland by appointment: 412-383-1800 (Fee: \$15)
- MedExpress walk in clinics (Fee: \$30)
- Concentra Urgent Care, 120 Lytton Avenue in Oakland: 412-621-5430 (Fee: \$28)
- Student's primary care physician (Fees or copays vary)
- Allegheny County Health Department in Oakland **NO LONGER PROVIDES THIS SERVICE.**

PENNSYLVANIA CHILD ABUSE HISTORY CLEARANCE

COMPLETE SECTION 1 ONLY. PRINT CLEARLY IN INK. ENCLOSE \$10.00 MONEY ORDER ONLY. PAYABLE TO DEPARTMENT OF PUBLIC WELFARE. DO NOT SEND CASH OF PERSONAL CHECK.

SEND TO CHILDLINE AND ABUSE REGISTRY, DEPARTMENT OF PUBLIC WELFARE, P.O. BOX 8170 HARRISBURG, PA 17105-8170

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